

# Instructions to get connected to your FTP directory

## Step 1:

In a computer connected to internet, open a file explorer

## Step 2:

Type in the address textbox: [ftp.comercole.it](ftp://ftp.comercole.it)  
then press [Enter] key or click the [GO] button

## Step 3:

You will be prompted to insert username and password; insert those ones that Comerio has indicated to you in the email. Pay attention to upper or lower case letters.

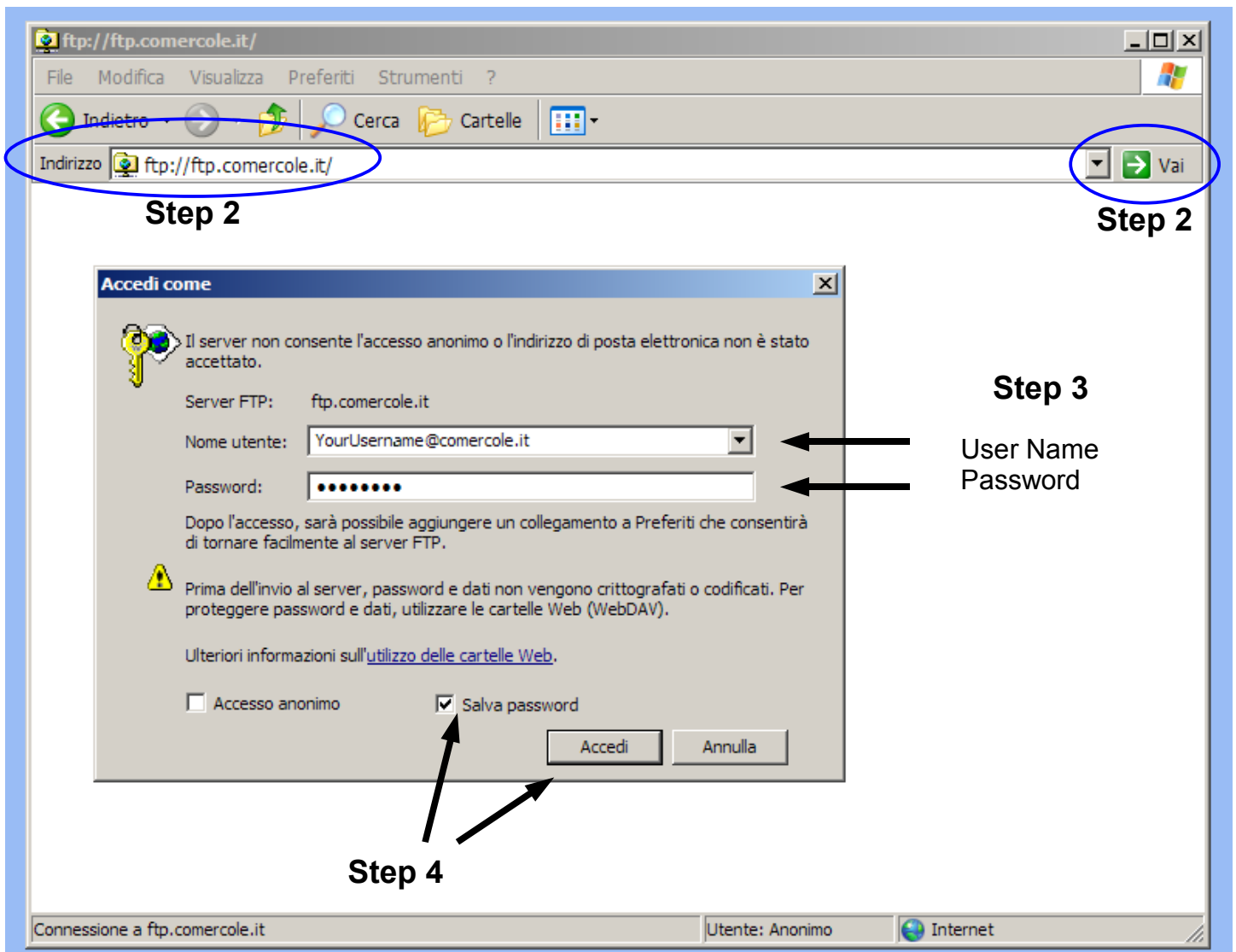
- Type your user name, followed by @comercole.it
- Type the password

## Step 4:

You can chose to save or don't save the password by marking the square box;  
then click on button [Access] to enter your directory

## Step 5

Your directory will open; here you can find the files for you



**Step 2** (circled in blue)

**Step 2** (circled in blue)

**Step 3**  
User Name  
Password

**Step 4**

Connessione a ftp.comercole.it      Utente: Anonimo      Internet

Contact us if you are in trouble with this procedure.

NOTE: if you prefer, you can use an FTP client (e.g. FileZilla, port 8021)